Job C	ode Catalog: Fac	ilities	As of: 12/01/2016				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FEM020	Mgr, Facilities	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	M	
Job Summary Manages the planning, development, and implementation of operational support services for a facility. Develops and implements policies and procedures. Manages subordinate supervisors and staff.		Entry Qualifications Bachelor's degree in a related field from an accredited college or university AND One year of facilities management experience OR Three years of experience in facilities or property management.					
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FEM021	Sr Mgr, Facilities	Front Line Mgr	Senior Manager	Professionals	SWD	Ν	
•	al support services for a facility. ts policies and procedures. Dire and staff.		experience OR Four management OR Or	wo years of facilities years of experience ne year of experience or position equivaler	in facilities or peat the lower le		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FEM022	Dir, Facilities	Front Line Mgr	Manager (1,2,3)	Officials and Administrators	SWD	0	
Job Summ	ary		Entry Qualifications				
of operation	the planning, development, and onal support services for a facility policies and procedures. Provenate managers, supervisors and	ty. Develops and vides leadership	or university AND F experience OR Eight management OR TV	n a related field from our years of facilities t years of experience vo years of experienc 021) or position equ	management in facilities or p ce at the lower l	roperty	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FEM030	Mgr, Facilities Maint/Const	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	L	

Job Summary

Manages facilities maintenance team with engineering activities, performing tasks related to the design, renovation, repair and maintenance of facilities or other structures. Develops strategic and long term construction plans for the agency or institution. May develop internal procedures, applying sound principles used throughout the building and maintenance trades. Manages subordinate supervisors and staff. Some positions require maintaining 24-hour emergency on call availability.

Entry Qualifications

Bachelor's degree in engineering, business or a closely related field from an accredited college or university AND Four years of experience in construction and/or maintenance, One year of which as a supervisor/manager OR

Associate's/Vocational/Technical degree in a related field from an accredited college or university AND Six years of experience in maintenance and/or general building construction, One year of which as a supervisor/manager OR High school diploma or GED AND Eight years of experience in maintenance and/or general building construction, One year of which as a supervisor/manager OR Two years of experience at the lower level Construction Spec Spv (FEP053) or position equivalent.

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM031	Mgr 2, Facilities Maint/Const	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	M

Job Summary

Leads facilities maintenance team with engineering activities, performing tasks related to the design, renovation, repair and maintenance of facilities or other structures. Develops strategic and long term construction plans for the agency or institution. May develop internal procedures, applying sound principles used throughout the building and maintenance trades. Directs subordinate supervisors and staff. May require maintaining 24-hour emergency on call availability.

Entry Qualifications

Bachelor's degree in engineering, business or a closely related field from an accredited college or university AND Four years of experience in construction and/or maintenance, Two years of which as a supervisor or manager OR Associate's/Vocational/Technical degree from an accredited college or university AND Six years of experience in maintenance and/or general building construction, Two years of which as a supervisor/manager OR High school diploma or GED AND Eight years of experience in maintenance and/or general building construction, Two years of which as a supervisor OR Two years of experience at the lower level Mgr, Facilities

Maint/Const (FEP030) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM032	Sr Mgr, Facilities Maint/Const	Front Line Mgr	Senior Manager	Professionals	SWD	Ο

Job Summary

Directs facilities maintenance team with engineering activities, performing tasks related to the design, renovation, repair and maintenance of facilities or other structures. Develops strategic and long term construction plans for the agency or institution. Assists in developing internal procedures, applying sound principles used throughout the building and maintenance trades. Some positions require maintaining 24-hour emergency on call availability.

Entry Qualifications

Bachelor's degree in engineering, business or closely related field from an accredited college or university AND Six years of experience in construction and/or maintenance, Three years of which as a supervisor/manager OR

Associate's/Vocational/Technical degree in a related area from an accredited college or university AND Eight years of experience in maintenance and/or general building construction, Two years of which as a supervisor/manager OR High school diploma or GED AND Twelve years of experience in maintenance and/or general building construction, Two years of which as a supervisor/manager OR One year of experience at the lower level Mgr 2, Facilities Maint/Const (FEM031) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM033	Sr Mgr 2, Fac Maint/Const	Front Line Mgr	Senior Manager	Officials and	SWD	Р
				Administrators		

Job Summary

Plans engineering activities and directs the facilities maintenance team, performing tasks related to the design, renovation, repair and maintenance of facilities or other structures. Develops strategic and long term construction plans for the agency or institution. May develop internal procedures, applying sound principles used throughout the building and maintenance trades. Some positions require maintaining 24-hour emergency on call availability.

Entry Qualifications

Bachelor's degree in engineering, business or closely related field from an accredited college or university AND Eight years of experience in construction and/or maintenance, Four years of which as a supervisor/manager OR

Associate's/Vocational/Technical degree in a related area from an accredited college or university AND Ten years of experience in maintenance and/or general building construction, Three years of which as a supervisor/manager OR High school diploma or GED AND Sixteen years of experience in maintenance and/or general building construction, Three years of which as a supervisor/manager OR One year of experience at the lower level Sr Mgr, Facilities Maint/Const (FEM032) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM034	Dir, Facilities Maint/Const	Mid Level Mgr	Director	Officials and Administrators	SWD	Q

Job Summary

Oversees engineering activities for the construction or maintenance of facilities or other structures. Develops strategic and long term construction plans for the agency or institution. Provides leadership to subordinate managers and staff.

Entry Qualifications

Bachelor's degree in engineering, business or closely related field from an accredited college or university AND Ten years of experience in construction and/or maintenance, Four years of which as a supervisor/manager OR

Associate's/Vocational/Technical degree in a related area from an accredited college or university AND Twelve years of experience in maintenance and/or general building construction, Three years of which as a supervisor/manager OR High school diploma or GED AND Sixteen years of experience in maintenance and/or general building construction, Three years of which as a supervisor/manager OR One year of experience at the lower level Sr Mgr 2, Fac Main/Const (FEM033) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM040	Mgr, Equipment Ops	Front Line Mgr	Manager (1,2,3)	Officials and	SWD	L
				Administrators		

Job Summary

Manages administrative activities related to statewide equipment management operations. Responsible for developing agency-wide policies and procedures relating to equipment operations. Directs subordinate supervisors and staff.

Entry Qualifications

High school diploma or GED AND Four years supervisory experience in an equipment management related area.

As of: 12/01/2016

Job Code Catalog. Tacilities			7.5 01. 12, 01, 2			010	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FEM041	Sr Mgr, Equipment Ops	Front Line Mgr	Senior Manager	Professionals	SWD	Ν	
Job Summary Directs administrative activities related to statewide equipment management operations. Responsible for developing agency-wide policies and procedures relating to equipment operations. Directs subordinate managers and staff.		Entry Qualifications High school diploma or GED AND Six years of supervisory experience in an equipment management related area OR Two years of experience at the lower level Mgr, Equipment Ops (FEM040) or position equivalent.					
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FEM042	Dir, Equipment Ops	Front Line Mgr	Manager (1,2,3)	Officials and Administrators	SWD	0	
Job Summ	ary		Entry Qualifications	,			
Oversees administrative activities related to statewide equipment management operations. Responsible for developing agency-wide policies and procedures relating to equipment operations. Provides leadership for subordinate managers and staff.		High school diploma or GED AND Four years of management experience in an equipment management related area OR Two years of experience at the lower level Sr Mgr, Equipment Ops (FEM041) or position equivalent.					

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM050	Mgr, Purchasing/Inventory	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	M

Job Summary

Manages a specialized category in Strategic Sourcing. Develops and executes procurement strategies that are designed to maximize customer satisfaction and minimize cost for assigned complex category(s). Develops and maintains effective working relationships with internal and external stakeholders. Manages the procurement division or category and vendor performance. May manage multiple categories.

Entry Qualifications

Bachelor's degree in business or public administration or a related field from an accredited college or university AND Five years of experience in purchasing/contract or procurement sourcing, Two years of which as a supervisor. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM051	Mgr 2, Purchase/Inventory	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	N

Job Summary

Leads a specialized category in Strategic Sourcing.

Develops and executes procurement strategies that are designed to maximize customer satisfaction and minimize cost for assigned complex category(s). Develops and maintains effective working relationships with internal and external stakeholders. Manages the procurement division or category and vendor performance. May manage multiple categories. Directs subordinate supervisors and staff.

Entry Qualifications

Bachelor's degree in business or public administration or a related field from an accredited college or university AND Seven years of experience in purchasing/contracts or procurement sourcing, Two years of which as a manager OR Two years of experience at the lower level Mgr, Purchasing/Inventory (FEM050) or position equivalent. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM052	Sr Mgr, Purchase/Inventory	Front Line Mgr	Senior Manager	Professionals	SWD	Q

Job Summary

Directs a Strategic Sourcing division or a category group in a larger entity. Manages target savings and performance for the division or category group. Develops and executes procurement strategies that are designed to maximize customer satisfaction and minimize cost for assigned categories within the group. Develops and maintains strong working relationships with internal and external stakeholders.

Entry Qualifications

Bachelor's degree in business or public administration or a related field from an accredited college or university AND Nine years of experience in purchasing/contracts or procurement sourcing, Six years of which as a manager OR Four years of experience at the lower level Mgr 2, Purchase/Inventory (FEM051) or position equivalent. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM053	Dir, Purchasing/Inventory	Front Line Mgr	Manager (1,2,3)	Officials and	SWD	Q
				Administrators		

Job Summary

Oversees the development and implementation of sourcing initiatives and processes for purchasing categories such as goods, services, technology/telecommunications, utilities, etc. Develops and executes strategic procurement strategy and objectives for category management, strategic sourcing, and supplier development. Establishes and maintains strong relationships with entity management, State

Entry Qualifications

Bachelor's degree in business or public administration or a related field from an accredited college or university AND Eleven years of experience in purchasing/contracts or procurement sourcing, Eight years of which as a manager OR Six years of experience at the lower level Sr Mgr, Purchase/Inventory (FEM052) or position equivalent. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEM054	Sr Mgr1, Procurement	Front Line Mgr	Senior Manager	Officials and	SWD	Р
				Administrators		

Job Summary

Directs the procurement activities for a state agency with the largest and most complex "spend" activities. Develops and executes procurement strategies that are designed to maximize customer satisfaction and minimize cost. Develops and maintains effective working relationships with internal and external stakeholders. Manages the procurement area of responsibility and vendor performance.

Entry Qualifications

Bachelor's degree in business or public administration or a related field from an accredited college or university AND Eight years of experience in purchasing/contracts or procurement sourcing, Three years of which as a manager OR Three years of experience at the lower level Mgr 2, Purchasing/Inventory (FEM051) or position equivalent. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis. Note: Some positions require Georgia Procurement Manual area specific certification(s).

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP010	Architect 1	Professional	Professional	Professionals	SWD	K
Job Summ Under sup	ary ervision, develops architectural c	designs,	Entry Qualifications Bachelor's degree in a	nrchitectural design,	, landscape	

drawings and specifications for new and existing structures, landscapes or interior spaces. Consults with designers and users and provides technical assistance to ensure compliance with regulations and standards.

Bachelor's degree in architectural design, landscape architecture, architecture or a closely related field from an accredited college or university OR state license to practice architecture.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP011	Architect 2	Professional	Professional	Professionals	SWD	L

Job Summary

Under general supervision, develops architectural designs, drawings and specifications for new and existing structures, landscapes or interior spaces. Consults with designers and users and provides technical assistance to ensure compliance with regulations and standards.

Entry Qualifications

Bachelor's degree in architectural design, landscape architecture, architecture or a closely related field from an accredited college or university AND One year of experience in a directly related area OR state license to practice architecture AND One year of experience in a directly related area OR One year of experience at the lower level Architect 1 (FEP010) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP012	Architect 3	Professional	Professional	Professionals	SWD	M

Job Summary

Under broad supervision, develops architectural designs, drawings and specifications for new and existing structures, landscapes or interior spaces. Consults with designers and users and provides technical assistance to ensure compliance with regulations and standards.

Entry Qualifications

Bachelor's degree in architectural design, landscape architecture, architecture or a closely related field from an accredited college or university AND Two years of experience in a directly related area OR state license to practice architecture AND Two years of experience in a directly related area OR One year of experience at the lower level Architect 2 (FEP011) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP013	Architect Spv	Supervisor	Supervisor	Professionals	SWD	N

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Develops architectural designs, drawings and specifications for new and existing structures, landscapes or interior spaces. Consults with designers and users and provides technical assistance to ensure compliance with regulations and standards.

Entry Qualifications

Bachelor's degree in architectural design, landscape architecture, architecture or a closely related field from an accredited college or university AND One year of supervisory/lead experience in a directly related area OR state license to practice architecture AND One year of supervisory/lead experience in a directly related area OR One year of experience at the lower level Architect 3 (FEP012) or position equivalent.

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP020	Purchase/Procurement Agent 1	Professional	Professional	Professionals	SWD	I

Job Summary

Under supervision, provides professional level category support in a variety of procurement activities. Provides assistance in on-going category and vendor performance management.

Entry Qualifications

Associate's degree in business administration, public administration or a directly related field from an accredited college or university OR Two years of experience in a purchasing environment providing support in collecting bids, completing procurement documents and related functions. Note: Some positions may require certification. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP021	Purchase/Procurement Agent 2	Professional	Professional	Professionals	SWD	J

Job Summary

Under general supervision, provides professional level category support in a variety of procurement activities. Participates in on-going category and vendor performance management.

Entry Qualifications

Bachelor's degree in business administration, public administration or a directly related field from an accredited college or university OR Four years of experience in a purchasing environment OR Two years of experience at the lower level Purchase/Procurement Agent 1 (FEP020) or position equivalent. Note: Some positions may require certification. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP022	Purchase/Procurement Agent 3	Professional	Professional	Professionals	SWD	K

Job Summary

Under broad supervision, provides in-depth research and analytical support for a complex category in a variety of procurement activities, and/or leads a less-complex category. Develops and executes procurement strategies that are designed to maximize customer satisfaction and minimize cost for assigned less-complex category(s). Develops and maintains effective working relationships with internal and external stakeholders. Manages category and vendor performance.

Entry Qualifications

Bachelor's degree in business administration, public administration or a directly related field from an accredited college or university AND Two years of experience in a purchasing environment OR Six years of experience in a purchasing environment OR Two years of experience at the lower level Purchase/Procurement Agent 2 (FEP021) or position equivalent. Note: Some positions may require certification. Note: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP023	Purchase/Procurement Agt Spv	Supervisor	Supervisor	Professionals	SWD	L
Job Summa	ary		Entry Qualifications			

Supervises, guides, and/or instructs the work assignments of subordinate staff. Develops, coordinates and monitors the agency purchasing, inventory, contract and bidding process throughout the procurement cycle. May manage purchasing card program. Plans and executes procurement strategies that are designed to maximize customer satisfaction and minimize cost. Develops and maintains effective working relationships with internal and external stakeholders. Manages category and vendor performance. Serves as a subject- matter expert.

Bachelor's degree in business administration, public
administration or a directly related field from an accredited
college or university AND Three years of experience in a
purchasing environment, One year of which in a
lead/supervisory role OR Six years of experience in a purchasing
environment, One year of which in a lead/supervisory role OR
One year of experience at the lower level
Purchase/Procurement Agent 3 (FEP022) or position equivalent.
Note: Some positions may require certification. Note: An
equivalent combination of education and job specific experience
that provided the knowledge, experience and competencies
required to successfully perform the job at the level listed may

be substituted on a year-over-year basis.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP040		Professional	Professional	Professionals	SWD	
FEPU4U	Fac Maintenance Engineer 1	Professional	Professional	Professionals	3000	Н
Job Summ	ary		Entry Qualifications			
Under supervision, learns to plan, implement and monitor		Associate's degree in a related field from an accredited college				
facility ma	intenance programs to include co	onstruction and	or university OR Two	years of related exp	perience.	

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP041	Fac Maintenance Engineer 2	Professional	Professional	Professionals	SWD	I

Job Summary

repair.

Under general supervision, assists and plans, implements and monitors facility maintenance programs to include construction and repair. Bachelor's degree in a related field from an accredited college or university OR Three years of related experience.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP042	Fac Maintenance Engineer 3	Professional	Professional	Professionals	SWD	J

Job Summary

Under broad supervision, assists in coordinating the engineering, maintenance, renovation, and construction of facilities.

Entry Qualifications

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND One year of related experience OR Four years of related experience OR One year of experience at the lower level Fac Maintenance Engineer 2 (FEP041) or position equivalent.

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP043	Fac Maintenance Engineer Spv	Supervisor	Supervisor	Professionals	SWD	K

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Coordinates the engineering, maintenance, renovation, and construction of facilities. Reviews plans and conducts on-site inspections to ensure work is performed according to established guidelines.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND Two years of related experience, One year of which as a supervisor OR Five years of related experience, Two years of which as a supervisor OR One year of experience at the lower level Fac Maintenance Engineer 3 (FEP042) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP050	Construction Spec 1	Professional	Professional	Professionals	SWD	Н

Job Summary

Under supervision, organizes both skilled and general laborers performing construction/renovation projects. Coordinates and/or performs activities related to all facets of the project.

Entry Qualifications

Associate's/Vocational/Technical degree in a related field from an accredited college or university OR High school diploma or GED AND One year of experience in maintenance and/or general building construction.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP051	Construction Spec 2	Professional	Professional	Professionals	SWD	1

Job Summary

Under general supervision, organizes both skilled and general laborers performing construction/renovation projects. Coordinates and/or performs activities related to all facets of the project.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university OR Associate's/Vocational/Technical degree in a related field from an accredited college or university AND One year of experience in maintenance and/or general building construction OR High school diploma or GED AND Two years of experience in maintenance and/or general building construction OR One year of experience at the lower level Construction Spec 1 (FEP050) or position equivalent.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP052	Construction Spec 3	Professional	Professional	Professionals	SWD	J

Job Summary

Under broad supervision, organizes both skilled and general laborers performing construction/renovation projects. Coordinates and/or performs activities related to all facets of the project.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND One year of experience in maintenance and/or general building construction OR

Associate's/Vocational/Technical degree in a related field from an accredited college or university AND Two years of experience in maintenance and/or general building construction OR High school diploma or GED AND Five years of experience in maintenance and/or general building construction OR One year of experience at the lower level Construction Spec 2 (FEP051) or position equivalent.

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	3					
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FEP053	Construction Spec Spv	Supervisor	Supervisor	Professionals	SWD	K
Supervises, guides, and/or instructs the work assignments of subordinate staff. Supervises the planning and preparation for the completion of construction projects. Organizes both skilled and general laborers performing construction/renovation projects. Coordinates and/or performs activities related to all facets of the project. May require use of faciliCAD and AutoCAD. Job Code Job Title Function		Entry Qualifications Bachelor's degree in a related field from an accredited college or university AND Two years of experience in maintenance and/or general building construction OR Associate's/Vocational/Technical degree from an accredited college or university AND Four years of experience in maintenance and/or general building construction OR High school diploma or GED AND Six years of experience in maintenance and/or general building construction OR One year of experience at the lower level Construction Spec 3 (FEP052) position equivalent.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES010	Supply/Warehouse Clerk 1	Support	Support/Admin	Office/Clerical	SWD	В
Job Summary Under direct supervision, receives, stores and issues materials, equipment and other items. Performs manual and clerical tasks involved in the distribution of supplies and materials.			Entry Qualification High school diplom possession of valid	a or GED. Note: Some	e positions requ	ire
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES011	Supply/Warehouse Clerk 2	Support	Support/Admin	Office/Clerical	SWD	С

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grad
FES011	Supply/Warehouse Clerk 2	Support	Support/Admin	Office/Clerical	SWD	С

Job Summary

Under general supervision, receives, stores and issues materials, equipment and other items. Performs manual and clerical tasks involved in the distribution of supplies and materials.

Jub i diletion	220 4	Jaiar y 1 iarr	Grade
Support/Admin	Office/Clerical	SWD	С

Entry Qualifications

Vocational/Technical degree from an accredited college OR High school diploma or GED AND One year of experience in shipping and receiving OR One year of experience at the lower level Supply/Warehouse Clerk 1 (FES010) or position equivalent. Note: Some positions require possession of valid driver's license.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES012	Supply/Warehouse Clerk 3	Support	Support/Admin	Office/Clerical	SWD	Е

Job Summary

Under broad supervision, receives, stores and issues materials, equipment and other items. Performs manual and clerical tasks involved in the distribution of supplies and materials.

Entry Qualifications

Vocational/Technical degree from an accredited college AND One year of experience in shipping and receiving OR High school diploma or GED AND Two years of experience in shipping and receiving OR One year of experience at the lower level Supply Warehouse Clerk 2 (FES011) or position equivalent. Note: Some positions require possession of valid driver's license.

facilities and parking areas. Monitors and controls

electronic building access systems.

As of: 12/01/2016

Job C	ode Catalog: Faci	lities		As of: 1 2	2/01/201	L6
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES013	Supply/Warehouse Clerk Spv	Supervisor	Supervisor	Office/Clerical	SWD	F
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. Supervises the operations of a warehouse. Receives, stores and issues materials, equipment and other items. Performs manual and clerical tasks involved in the distribution of supplies and materials.		Two years of experwhich in a lead/sup AND Three years or year of which in a lexperience at the lead of	cal degree from an accience in shipping and pervisory role OR High f experience in shipping ead/supervisory role (ower level Supply/Wan equivalent. Note: So	•		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES020	Parking Attendant 1	Support	Support/Labor	Service Maintenance	SWD	А
electronic	ary ect supervision, learns to monito building access systems and par ct parking fees from customers.			f training and experiented to area of assignm		d to
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES021	Parking Attendant 2	Support	Support/Labor	Service Maintenance	SWD	В
electronic	ary eral supervision, monitors and c building access systems and par ct parking fees from customers.		·	rience in a related are ower level Parking Att		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES022	Parking Attendant 3	Support	Support/Labor	Service Maintenance	SWD	С
Job Summary Under broad supervision, monitors and controls electronic building access systems and parking facilities. May collect parking fees from customer.			ence in a related area ower level Parking Att			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES023	Parking Attendant Spv	Supervisor	Supervisor	Service Maintenance	SWD	D
•	ary s, guides, and/or instructs the wo nate staff. Supervises the monito	_		os cal degree from an acc f experience in a relat	_	

position equivalent.

experience at the lower level Parking Attendant 3 (FES022) or

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30B C	ode Catalog. 18	icilities		A3 OI. I	2/01/20	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES030	Groundskeeper 1	Support	Support/Labor	Service Maintenance	SWD	Α
attractive removing I	ary ect supervision, maintains gr and orderly condition by trin leaves and debris, and other and maintains grounds equip	nming lawns, related duties.	Entry Qualifications Valid driver's license.			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES031	Groundskeeper 2	Support	Support/Labor	Service Maintenance	SWD	В
Job Summ	ary		Entry Qualifications			
attractive removing I	eral supervision, maintains gand orderly condition by trine leaves and debris and other and maintains grounds equip	nming lawns, related duties.	Six months of related	experience AND va	alid driver's licer	ise.
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES032	Groundskeeper 3	Support	Support/Labor	Service Maintenance	SWD	С
attractive removing I	ary ad supervision, maintains gr and orderly condition by trir leaves and debris and other and maintains grounds equip	nming lawns, related duties.	One year of related ex One year of experience (FES031) or position e	e at the lower leve		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES033	Groundskeeper Spv	Supervisor	Supervisor	Service Maintenance	SWD	F
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. Oversees the maintenance of grounds for an assigned property. Operates and maintains grounds equipment as necessary.		or university Or Two y or lead worker AND va	Entry Qualifications Bachelor's degree in a related field from an accredited college or university Or Two years of related experience as a superviso or lead worker AND valid driver's license OR One year of experience at the lower level Groundskeeper 3 (FES032) or			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES040	Housekeeper 1	Support	Support/Labor	Service Maintenance	SWD	Α
duties to n	ary ect supervision, performs an naintain order, sanitation an Maintains supplies as needed	d cleanliness in	Entry Qualifications Any combination of tr enabled the applicant knowledge, skills and	to have acquired t		have

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JOD C	ode Catalog: Faci	inties		AS OT: 1	2/01/201	LO
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES041	Housekeeper 2	Support	Support/Labor	Service Maintenance	SWD	В
Job Summ	ary		Entry Qualification	s		
duties to n	eral supervision, performs any on a supervision, performs and cludination and cludintains supplies as needed.			ence in related area c at the lower level Ho	_	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES042	Housekeeper 3	Support	Support/Labor	Service Maintenance	SWD	С
duties to n	ary ad supervision, performs any co naintain order, sanitation and cl Maintains supplies as needed.		assignment OR One	s ence as a lead worker e year of experience a 5041) or position equ	at the lower leve	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES043	Housekeeper Spv	Supervisor	Supervisor	Service Maintenance	SWD	D
Job Summ	ary		Entry Qualification	s		
of subordi assigned a	s, guides, and/or instructs the wate staff. Manages the cleaning reas. Performs any combination order, sanitation and cleanliness supplies.	g and upkeep of of duties to	assignment OR One	ence as a supervisor i e year of experience a 6042) or position equ	at the lower leve	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FES050	Facility Maintenance Wkr 1	Support	Support/Labor	Service Maintenance	SWD	А
	ect supervision, performs routing gs, facilities and grounds. Cleans		enabled the applica	s f training and experient to acquire the neon Some positions may	cessary knowled	ge, skills

Job Summary

Job Code

FES051

Job Title

Under general supervision, performs routine maintenance on buildings, facilities and grounds. Cleans and maintains assigned areas.

Facility Maintenance Wkr 2

Entry Qualifications

Sub Function

Support/Labor

One year of related experience. Note: Some positions may require valid driver's license.

EEO-4

Service Maintenance Salary Plan

SWD

Grade

В

Function

Support

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FES052	Facility Maintenance Wkr 3	Support	Support/Labor	Service Maintenance	SWD	D	
Job Summ	ary ad supervision, performs routine	maintonanco	Entry Qualifications	ovnorionco OP On	o year of ovneri	onco at	
on building	buildings, facilities and grounds. Cleans and maintains signed areas.		Three years of related experience OR One year of experience the lower level Facility Maintenance Wkr 2 (FES051) or position equivalent. Note: Some positions may require valid driver's license.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FES053	Facility Maintenance Wkr Spv	Supervisor	Supervisor	Service Maintenance	SWD	Е	
Job Summ	ary		Entry Qualifications				
of subordi	, guides, and/or instructs the wo nate staff. May perform routine if facilities and grounds. Cleans and reas.	maintenance on	Four years of related e the lower level Facility equivalent. Note: Some license.	Maintenance Wkr	3 (FES052) or p	osition	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET010	Hwy Maintenance Tech 1	Technician	Technician/Uncertified	Skilled Craft	SWD	Е	
Job Summary Under direct supervision, maintains highways, municipal and rural roads, runways and rights-of-ways. Duties include patching pavement, repairing guardrails and highway markers.		Entry Qualifications Valid driver's license is	required.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET011	Hwy Maintenance Tech 2	Technician	Technician/Uncertified	Skilled Craft	SWD	F	
Job Summ	ary		Entry Qualifications				
and rural r	eral supervision, maintains highvoads, runways and rights-of-waytching pavement, repairing guard	s. Duties	Six months of experience in equipment operation and/or repair highway maintenance or any other relevant experience AND valid driver's license.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET012	Hwy Maintenance Tech 3	Technician	Technician/Uncertified	Skilled Craft	SWD	G	
Job Summ	ary		Entry Qualifications				
and rural r	ad supervision, maintains highwa oads, runways and rights-of-way tching pavement, repairing guard arkers.	s. Duties	One year of experience highway maintenance year of experience at t (FET011) or position ed	or any other relevants	ant experience of Maintenance	OR One Tech 2	

or construction of state buildings and related structures.

Installs and maintains security, climate control and other

facilities systems.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET013	Hwy Maintenance Tech Spv	Supervisor	Supervisor	Skilled Craft	SWD	Н
Job Summ	ary		Entry Qualifications			
of subordi highways,	s, guides, and/or instructs the wonate staff. Supervises the maint municipal and rural roads, runw rdinates all highway maintenand	enance of vays and rights-of-	Two years of experience highway maintenance of year of experience at the (FET012) or position experience at the control of the	or any other rele	vant experience wy Maintenance	OR One Teck 3
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET020	Printer 1	Technician	Technician/Uncertified	Skilled Craft	SWD	Е
Job Summ	ary		Entry Qualifications			
	ect supervision, coordinates the ant, inventory and equipment in	•	High school diploma or	GED.		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET021	Printer 2	Technician	Technician/Uncertified	Skilled Craft	SWD	F
_	ary eral supervision, coordinates th ant, inventory and equipment in		Entry Qualifications High school diploma or experience.	GED AND One y	ear of directly re	lated
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET022	Printer 3	Technician	Technician/Uncertified	Skilled Craft	SWD	G
Job Summ	ary		Entry Qualifications			
	ad supervision, coordinates the ant, inventory and equipment in	•	Associate's degree from High school diploma or experience OR One year	GED AND Two y	ears of directly re	elated
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET023	Printer Spv	Supervisor	Supervisor	Skilled Craft	SWD	Н
Job Summ	ary		Entry Qualifications			
Supervises, guides, and/or instructs the work assignments of subordinate staff. Coordinates the workforce, physical plant, inventory and equipment in production activities.		Bachelor's degree in management, business administration or directly related field from an accredited college or university (High school diploma or GED AND Two years of directly related experience, One year of which in a lead/supervisory role in are of assignment.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET030	General Trades Tech 1	Technician	Technician/Uncertified	Skilled Craft	SWD	Е
Job Summ	ary		Entry Qualifications			
Under dire	ect supervision, performs a varie building trades work in the rep	•	High school diploma or building repairs and ma			

certifications/licenses.

assignment. Note: Some positions may require area specific

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Job C	ode Catalog: Fac	cilities		As of: 12	2/01/201	L6
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET031	General Trades Tech 2	Technician	Technician/Uncertified	Skilled Craft	SWD	F
Under general supervision, performs a variety of semiskilled and skilled building trades work in the repair, maintenance or construction of state buildings and related structures. Installs and maintains security, climate control and other facilities systems.		ork in the repair, ildings and related	Entry Qualifications High school diploma or GED AND Two years of experience building repairs and maintenance or in the specific area or assignment OR One year of experience at the lower level General Trades Tech 1 (FET030) or position equivalent. N Some positions may require area specific certifications/lie			of el Note:
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET032	General Trades Tech 3	Technician	Technician/Uncertified	Skilled Craft	SWD	G
and skilled or constru Installs and	ad supervision, performs a valuable building trades work in the rection of state buildings and red maintains security, climate of stems. Note: Position may red.	epair, maintenance lated structures. control and other	High school diploma or building repairs and ma assignment OR Two yea General Trades Tech 2 Some positions may rec	iintenance or in thars of experience (FET031) or positi	ne specific area at the lower lev on equivalent. I	of el Note:
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET033	General Trades Tech Spv	Supervisor	Supervisor	Skilled Craft	SWD	Н
of subordi	ary , guides, and/or instructs the nate staff. Oversees the repair on of state buildings and relat	r, maintenance and	Entry Qualifications High school diploma or GED AND Four years of experience in building repairs and maintenance or in the specific area of assignment, One year of which in a lead/supervisory role OR Two years of experience at the lower level General Trades Tecl 3 (FET032) or position equivalent. Note: Some positions may require area specific certifications/licenses.			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
ET040	Purchasing Asst 1	Technician	Technician/Uncertified	Office/Clerical	SWD	Е
Job Summary Under direct supervision, receives, stores and issues property and supplies. Manages, administers or coordinates property and inventory control.		Entry Qualifications Associate's degree from an accredited college or university OR One year of experience in materials management.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET041	Purchasing Asst 2	Technician	Technician/Uncertified	Office/Clerical	SWD	F
property a	ary eral supervision, receives, sto nd supplies. Coordinates prop ory control.		Entry Qualifications Associate's degree from Two years of experience of experience at the lov	e in materials ma	nagement OR C	ne year

position equivalent.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET042	Purchasing Asst 3	Technician	Technician/Uncertified	Office/Clerical	SWD	Н	
Job Summary Under broad supervision, receives, stores and issues property and supplies. Manages property and inventory control and prepares related reports.		Entry Qualifications Bachelor's degree from an accredited college or university Associate's degree from an accredited college or university One year of experience in materials management OR Thre years of experience in materials management OR One year experience at the lower level Purchasing Asst 2 (FET041) or position equivalent.			sity AND ree ear of		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET043	Purchasing Asst Spv	Supervisor	Supervisor	Office/Clerical	SWD	I	
of subordi	, guides, and/or instructs the nate staff. Oversees the purch d distribution of property and	nasing, receiving,	Bachelor's degree from One year of experience degree from an accred of experience in mater experience in materials supervisor/lead role Ol level Purchasing Asst 3	e in materials man ited college or uni ials management s management, Tv R Two years of exp	agement OR As versity AND Tw OR Four years of which perience at the	sociate's o years of ch in a	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET050	Fleet/Motor Pool Spec 1	Technician	Technician/Uncertified	Office/Clerical	SWD	F	
maintenar	ary ect supervision, coordinates th ace and replacement of vehicle Maintains inventory and order	es in a fleet	Entry Qualifications High school diploma or GED.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET051	Fleet/Motor Pool Spec 2	Technician	Technician/Uncertified	Office/Clerical	SWD	G	
Job Summary Under general supervision, coordinates the assignment, maintenance and replacement of vehicles in a fleet program. Maintains inventory and orders supplies.		Entry Qualifications High school diploma or GED AND One year of experience in arc of assignment.					
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET052	Fleet/Motor Pool Spec 3	Technician	Technician/Uncertified	Office/Clerical	SWD	Н	
maintenar	ary ad supervision, coordinates th ace and replacement of vehicle Maintains inventory and order	es in a fleet	Entry Qualifications High school diploma Al assignment OR One ye Fleet/Motor Pool Spec	ar of experience t	he lower level		

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JOB C	ode Catalog: Fac	ilities		AS OT: 1	2/01/201	LO
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET053	Fleet/Motor Pool Spec Spv	Supervisor	Supervisor	Office/Clerical	SWD	1
of subording	, guides, and/or instructs the w nate staff. Oversees all facets o titution motor pool. Coordinat t, maintenance and replaceme	f an es the	Entry Qualifications High school diploma AND Two years of experient assignment, One year of which in a supervisory, One year of experience at the lower level Fleet, 3 (FET052) or position equivalent.			e OR
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET060	Mechanic 1	Technician	Technician/Uncertified	Skilled Craft	SWD	F
Job Summary Under direct supervision, learns to maintain, diagnose, inspect and/or repair engines, vehicles and other motorized equipment.			Entry Qualifications Associate's/Vocational/Technical degree in area of assignme from an accredited college or university OR One year of experience in area of assignment. Note: Some positions may require specific licensure.			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET061	Mechanic 2	Technician	Technician/Uncertified	Skilled Craft	SWD	G
Job Summary Under general supervision, maintains, diagnoses, inspects and/or repairs engines, vehicles and other motorized equipment.		Entry Qualifications Associate's/Vocational/Technical degree in area of assignment from an accredited college or university AND One year of experience in area of assignment OR Two years of experience in the area of assignment OR One year of experience at the lower level Mechanic 1 (FET060) or position equivalent. Note: Some positions may require specific licensure.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET062	Mechanic 3	Technician	Technician/Uncertified	Skilled Craft	SWD	Н
Job Summary Under broad supervision, maintains, diagnoses, inspects, and/or repairs engines, vehicles and other motorized equipment.		Entry Qualifications Associate's/Vocational/Technical degree in area of assignment from an accredited college or university AND Two years of experience in area of assignment OR Three years of experience in area of assignment OR One year of experience at the lower level Mechanic 2 (FET061) or position equivalent. Note: Some positions may require specific licensure.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET063	Mechanic Spv	Supervisor	Supervisor	Skilled Craft	SWD	1
of subordi	ary , guides, and/or instructs the wate staff. Maintains, diagnoses gines, vehicles and other motor	s, inspects and/or	Entry Qualifications Associate's/Vocational, from an accredited coll supervisory experience	ege or university	AND Two years	of

experience in area of assignment, Two years of which in a supervisory/lead role OR One year of experience at the lower level Mechanic 3 (FET062) or position equivalent. Note: Some

positions may require specific licensure.

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Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET071	Grounds Maintenance Tech 1	Technician	Technician/Uncertified	Service Maintenance	SWD	Е	
Job Summ	ary		Entry Qualifications				
_	eral supervision, landscapes or n property using hand or power t t.		High school diploma or	GED.			
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET072	Grounds Maintenance Tech 2	Technician	Technician/Uncertified	Service Maintenance	SWD	G	
Job Summ	ary		Entry Qualifications				
Under broad supervision, landscapes or maintains grounds of property using hand or power tools or equipment.		High school diploma or GED AND Three years of related experience OR internal experience at a lower level Facility Maintenance Wkr 3 (FES052) or Grounds Maintenance Tech 1 (FET071) or position equivalent.					
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET073	Grounds Maintenance Tech Sp	v Supervisor	Supervisor	Service Maintenance	SWD	I	
Job Summ	ary		Entry Qualifications				
of subordi	, guides, and/or instructs the wo nate staff. Landscapes or mainta sing hand or power tools or equi	ins grounds of	Bachelor's degree in a continuous or university AND One supervisor/lead worker of related experience a driver's license OR One Grounds Maintenance	year of related extended exten	perience as a 's license OR Tw ad worker AND v ce at the lower l	o years valid evel	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET080	Aircraft Mechanic 1	Technician	Technician/Certified	Skilled Craft	SWD	Н	
Job Summary Under direct supervision, repairs, overhauls, inspects, maintains, cleans and returns helicopters and aircraft to service.		Entry Qualifications Vocational/Technical daccredited college OR Ein area of assignment vocations may require so	Eighteen months or with a related cert	of practical expension. Note:	rience		
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade	
FET081	Aircraft Mechanic 2	Technician	Technician/Certified	Skilled Craft	SWD	1	
Job Summ	ary		Entry Qualifications				
Under general supervision, repairs, overhauls, inspects, maintains, cleans and returns helicopters and aircraft to service.		Entry Qualifications Vocational/Technical degree in area of assignment from an accredited college AND One year of experience in area of assignment OR Three years of experience in area of assignment OR One year of experience at the lower level Aircraft Mechani 1 (FET080) or position equivalent. Note: Some positions may require specific licensure.					

Job C	ode Catalog: Fa	cilities		As of: 1	.2/01/201	L6
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET082	Aircraft Mechanic 3	Technician	Technician/Certified	Skilled Craft	SWD	K
Job Summary Under broad supervision, delegates and monitors subordinates on repairing, overhauling, inspecting, maintaining, cleaning and returning helicopters and aircraft to service and allocates work.		Entry Qualifications Vocational/Technical degree in area of assignment from an accredited college AND Two years of experience in area of assignment OR Four years of experience in area of assignment OR One year of experience at the lower level Aircraft Mechanic 2 (FET081) or position equivalent. Note: Some positions may require specific licensure.				
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET083	Aircraft Mechanic Spv	Supervisor	Supervisor	Skilled Craft	SWD	L
Job Summary Supervises, guides, and/or instructs the work assignments of subordinate staff. Directs the overall repairs, overhauls, inspections, maintenance, cleaning and returning of helicopters and aircraft to service.		Entry Qualifications Vocational/Technical of accredited college AN area of assignment Of assignment, Two year One year of experience (FET082) or position erequire specific license	D Two years of su R Four years of ex s of which in a sup te at the lower lev quivalent. Note: S	pervisory experion perience in area pervisory/lead ro rel Aircraft Mecha	ence in of le OR anic 3	
Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET090	Fabricator/Welder 1	Technician	Technician/Certified	Skilled Craft	SWD	Н

Job Summary

Under direct supervision, fabricates and repairs firefighting equipment and special metal fabrications using proper welding techniques according to established guidelines and procedures. Repairs and/or installs fire suppression water pumps on fire engines.

Entry Qualifications

Vocational/Technical degree in area of assignment from an accredited college OR One year of experience in the area of assignment. Ability to use a cutting torch and weld with a wire welder. Note: Some positions may require specific licensure.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET091	Fabricator/Welder 2	Technician	Technician/Certified	Skilled Craft	SWD	I

Job Summary

Under general supervision, fabricates and repairs firefighting equipment and special metal fabrications using proper welding techniques according to established guidelines and procedures. Repairs and/or installs fire suppression water pumps on fire engines. Reads blue prints and lays out new construction. Serves as lead worker or mentor to TDLs and new hires.

Entry Qualifications

Vocational/Technical degree in area of assignment from an accredited college AND One year of experience in area of assignment OR Two years of experience in area of assignment OR Eighteen months at the lower level Fabricator/Welder 1 (FET090) or position equivalent. Note: Some positions may require specific licensure.

As of: 12/01/2016

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET092	Fabricator/Welder 3	Technician	Technician/Certified	Skilled Craft	SWD	J

Job Summary

Under broad supervision, fabricates and repairs firefighting equipment and special metal fabrications using proper welding techniques according to established guidelines and procedures. Repairs and/or installs fire suppression water pumps on fire engines. Evaluates component construction methods and accurately identifies improvement options for safety enhancements, increased durability or reduced production costs. Serves as job expert or organization resource in assigned areas.

Entry Qualifications

Vocational/Technical degree in area of assignment from an accredited college AND Three years of experience in area of assignment OR Four years of experience in area of assignment OR Three years of experience at the lower level Fabricator/Welder 2 (FET091) or position equivalent. Note: Some positions may require specific licensure.

Job Code	Job Title	Function	Sub Function	EEO-4	Salary Plan	Grade
FET093	Fabricator/Welder Spv	Supervisor	Supervisor	Skilled Craft	SWD	K

Job Summary

Supervises, guides, and/or instructs the work assignments of subordinate staff. Oversees the fabrication, machine, paint and plumbing shops. Performs administrative duties which may include budget preparation, authorize purchases, assists in selection and with dismissals of employees. Coordinates shop's activities for repairs, manufacture, design and development. Trains employees on equipment, teaches welding and liquid movement techniques.

Entry Qualifications

Vocational/Technical degree in area of assignment from an accredited college AND Two years of supervisory experience in area of assignment OR Three years of experience in area of assignment, Two years of which in a supervisory/lead role OR One year of experience at the lower level Fabricator/Welder 3 (FET092) or position equivalent. Note: Some positions may require specific licensure.